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**Declaration Form  
Financial year 20XX-20XX**

*Part A is to be filled in by the Treasurer. Parts B and C are to be filled in by the Submitter.*

1. Processing by Treasurer

|  |  |
| --- | --- |
| **Declaration number** |  |
| **Approved?** |  |
| **Comments** |  |

1. Details Submitter of Declaration

|  |  |
| --- | --- |
| **Date of submission** |  |
| **Amount** |  |
| **Committee** |  |
| **Description** |  |
| **Name** |  |
| **IBAN-number** |  |
| *Don’t forget to add the receipt on the next page!* | |

1. Receipt

*Insert an image of the receipt showing the amount declared below. Only a full receipt (sales/purchase receipt or invoice) is valid, a payment receipt or bank statement is not sufficient. If this section causes any problems, please contact the Treasurer.*